

Forman, North Dakota
July 16, 2019

The Sargent County Park Board met at 8:10 a.m. at the Sargent County Courthouse with the following present: Julie Colemer, Bill Anderson, Jason Arth, and Jerry Waswick. Absent were James Peterson, Lyle Bopp and Richard Ruch. Also present: Sue Seelye, Park Manager; Jeanne Sexton-Brown, Sargent County Teller; and Pam Maloney, Sargent County Auditor.

Julie Colemer called the meeting to order.

Motion to approve the minutes of the June 18, 2019 meetings as presented. (Anderson/Arth) Upon roll call vote, motion carried unanimously.

Richard Ruch arrived at the meeting.

The financial statement showed an estimated balance of \$102,000 in the Park Fund, and \$2,561.42 in the Kraft Slough Project fund. Approve financial report. (Anderson/Arth) Upon roll call vote, motion carried unanimously.

UNFINISHED BUSINESS: Seasonal Site #6 Renters have decided to keep their site for the rest of this season, however, he is donating the dock to the park to use for now.

Ms. Seelye has ordered the testing materials needed to get certified to spray the park.

NEW BUSINESS: Bill Anderson commented on the NO DOGS ALLOWED signs located on the north side of the park near the pavilion. He stated that the dog ordinance does not specifically state that area to be dog prohibited. Changes may need to be made to the dog ordinance if those signs remain. Ms. Seelye also requested to buy dog waste disposal bags to hang in areas around the park, which the park board members thought was a good idea if they are not too expensive.

Ms. Seelye commented that the paper towels are being stolen from the men's restroom on the south side of the lake. It was suggested Ms. Seelye contact Sheriff Paeper to place a camera near the restrooms to try to catch the vandal coming out of the restroom with the towels.

Lyle Bopp arrived at the meeting.

Ms. Seelye also stated that the pickup was getting new tires and that the Buffalo Lake toilet has been painted. She also inquired about purchasing a grill for the pavilion. The Board declined her request at this time.

Ms. Seelye inquired about her seasonal employees and how long they are allowed to work. She stated that they only are allowed to work 3 months. The auditor stated that her office figures for three months for budget purposes, and that the park payroll typically doesn't go over budget due to the employees usually not working 40 hours/week during that time frame. Therefore, the employees can work the two weeks before Memorial Day and for two weeks after Labor Day.

The secretary was instructed to send the Dakota Concrete bill that was overpaid to the state's attorney in an attempt to recover the overpaid funds. Ms. Pfau is to send a letter to Dakota Concrete requesting the overpaid dollars and that she will proceed with small claims court, if needed.

Ms. Seelye stated that she has mowed Seasonal Site #12 three times this season. The first two times, she did as a courtesy, but feels that the renter should start to pay for the service. Motion to charge \$50/mowing for those lawns that the park staff mows based upon the manager's discretion. (Arth/Waswick) Upon roll call vote, motion carried unanimously. The secretary was instructed to bill Elly Craig for one mowing at a cost of \$50.

Motion to approve payment of the following bills: (Arth/Anderson) Upon roll call vote, motion carried unanimously.

78933	Southeast Water Users	Park Water	52.00
78935	Bernard Mahrer Construction	Gravel/South boat landing	232.90
78936	Butler Machinery	Mower Repairs & Blade	571.10
78937	CHS Dakota Plains	Chemical	226.25
78938	Dakota Valley Electric	Park Electricity	2,094.00
78939	Dickey Rural Networks	Park Phone	38.70
78940	Forman Lumber & Fireworks	Parts & Supplies	858.79
78941	Forman Repair	Weed Trimmer Repair	140.53
78942	Hansen Lumber & Hardware	Supplies	187.82
78943	Paula Hansen	Parade Candy, Etc	102.05
78944	Hardware Hank	Blocks/Shelving	56.00
78945	Jacobson Plumbing & Heating	2 Water Hookups/GDCD Grant	2,900.00
78946	NDSU Extension Pesticide Program	Testing Materials	145.00
78947	Quill.com	First Aid Kit	59.99
78948	Rutland Oil Company	Fuel & Ethanol	370.30
78949	Sue Seelye	Fireworks & Parade Supplies	643.39
78950	Southside Automotive	Tire Repair/Parts	33.53
78951	Storbakken Sanitation	Garbage Pickup/Dumpster Rent	411.00
16606	Paula C Hansen	July Payroll	2,332.11

16607	Susan Seelye	July Payroll	3,509.89
16608	Cole R Halmrast	July Payroll	1,378.23
16609	ND PERS	W/H Retirement	213.81
16610	ND State Tax Commissioner	W/H Tax	76.00
16611	Sargent County Bank	W/H Fed Tax & Social Security	2,041.97

Meeting adjourned at 9:01 a.m.

JULIE COLEMER - VICE-CHAIRMAN

ATTEST:

PAM MALONEY - COUNTY AUDITOR